



## Fees Policy 2023-24

### 1. Tuition Fees

The below fees are subject to change based on approval from the Ministry of Education and Higher Education.

Year Group	Pre-School to Year 6	Year 7 to Year 10	Year 11 to Year 13	Total
Pre-School to Year 6	QAR 15,850	QAR 15,850	QAR 15,850	QAR 47,550
Year 7 to Year 10	QAR 17,833	QAR 17,833	QAR 17,834	QAR 53,500
Year 11 to 13	QAR20,600	QAR20,600	QAR20,600	QAR61,800

### 2. Discounts

- i. A 5% tuition fee discount will be applied to payment of the full year's fees in a single payment (only applicable if payment is made by bank transfer, cheque or cash) at the time of accepting your child's or children's place at the school.
- ii. A 5% tuition fee discount is available for the 3<sup>rd</sup> and subsequent child, (only applicable if payment is made by bank transfer, cheque or cash) at the time of enrolling the 3<sup>rd</sup> or subsequent child at school.

### 3. Admissions and Re-enrolment Fees

Admissions and re-enrolment fees are charged separately and are subject to Ministry approval.

### 4. In-term Joiners

Fees for children who start after the start of a term will be calculated on a pro-rata basis according to the number of days remaining in the term, but in no case less than a minimum charge of 50% of one term's fees.

### 5. Payment Dates

All fees are payable in advance of the start of each term:

Term	Invoice Issued	Payment Date
<b>Term 1 - Autumn Term (2023-2024)</b>	15 <sup>th</sup> May 2023	12 <sup>th</sup> June 2023
<b>Term 2 - Spring Term (2023-2024)</b>	16 <sup>th</sup> October 2023	11 <sup>th</sup> December 2023
<b>Term 3 - Summer Term (2023-2024)</b>	12 <sup>th</sup> February 2024	11 <sup>th</sup> March 2024

## 6. How to Pay

**Bank Transfer** Our preferred method of payment is via online bank transfer. Please note a copy of the deposit slip or bank transfer remittance should be delivered to the School's Finance Department by hand or emailed to [finance@kingscollegedoha.com](mailto:finance@kingscollegedoha.com) clearly stating your child's name and class.

**Cash** payments can be made through the School's Finance Department.

**Cheques** should be made payable to "King's College Doha". Although the school will accept cheques from employers, it remains the parents' responsibility to ensure that school fees are paid by the payment date.

**Post-dated Cheques:** are accepted by arrangement with the school and should be made payable to "King's College Doha".

## 7. Additional Charges

Additional charges for Breakfast Club, After School Care and peripatetic performing arts tuition may be charged separately and are subject to Ministry approval.

## 8. Terms and Conditions

- 8.1 Tuition fees are inclusive of all books and stationery as deemed necessary by staff.
- 8.2 Parents unable to pay the fees by the due date must contact the school's Finance Department before the payment date. Cases of financial hardship will be assessed on a case-by-case basis.
- 8.3 Failure to pay school fees will lead to one or more of the following actions:
  - a. withholding of School reports;
  - b. withholding of transfer certificates;
  - c. your child being suspended from school;
  - d. your child failing to successfully complete the school year and the school year having to be repeated;
  - e. withdrawal of your child's school place for the next academic year;
  - f. de-registration of your child with the Ministry of Education system; and
  - g. legal proceedings.
- 8.4 All uniform items must be purchased from our official school uniform provider. Further details are available via <https://www.kingscollegedoha.com/about-us/uniform/>

- 8.5 Class excursions incur a minimum charge as a school bus fee plus any additional entrance and activity fees, subject to Ministry approval. The charge will increase for residential trips and parents will be notified of these in advance.

## **9. Refunds**

- 9.1 If fees are paid annually in full before the due date, a refund of 33% of the annual fee will be paid for each term which the pupil does not attend school, provided notice to withdraw the child has been given one term in advance.
- 9.2 A refund of School fees cannot be claimed for casual absences, sickness, holidays, periods of exclusion or other circumstances judged by the School.

## **10. Enquiries**

- 10.1 The School's Finance Office is open from 7.00am - 4.00pm Sunday to Thursday and our Finance Team will be pleased to provide information relating to the Fees Policy and Fees schedule. Contact can be made in person during the school day or by email [finance@kingscollegedoha.comor](mailto:finance@kingscollegedoha.comor) by phone +974 4496 5888.

## **11. Acceptance and Responsibilities**

By signing below, every parent indicates that this policy has been read, the responsibilities and obligations of both the school and parents are understood, and its terms accepted.

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### **King's College Doha Fee Policy**

I confirm I have read and understand the King's College Doha Fee Policy and accept the responsibilities, obligations and terms of both the school and parents.

Child's Full Name:

Parent's Full Name:

Signature:

Date: